| **Client:** |  | | | | | | | | **Project Name:** | | | | |  | | | | | | | | | | **Job No:** | | | |  | | | | | **Sheet:** | | Of |
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| **Contract Manager:** | | |  | | | | | | **Project Manager:** | | | | | |  | | | | | | **Site Supervisor:** | | | |  | | | | | | | **Date:** | |  | |
| **Check Authorised By:** | | | |  | | | | | **Signature:** | | |  | | | | | | | | **Check Delegated To:** | | | | | |  | | | | **Signature:** | | |  | | |
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| **LEVEL/AREA** | | **EQUIPMENT LOCATED CORRECTLY** | | | | **EQUIPMENT SECURE/ BOLTED DOWN** | | **WIRING INSTALLED CORRECTLY** | | | **WIRING MECHANICALLY PROTECTED** | | | | | **POLE FILLERS INSTALLED** | | **ESCUTCHEON / COVERS CHECKED** | | | **LOCKABLE COVERS AND PADLOCKS INSTALLED** | | **EQUIPMENT TESTED AND TAGGED** | | | | **TEMPORARY BOARD NUMBERED** | | | **BOARD LABELLED FOR SOURCE OF SUPPLY** | | | **REMARKS** | | |
| **CHECK**  **BY** | | | **DATE** | **CHECK**  **BY** | **DATE** | **CHECK**  **BY** | | **DATE** | **CHECK**  **BY** | | **DATE** | | | **CHECK**  **BY** | **DATE** | **CHECK**  **BY** | **DATE** | | **CHECK**  **BY** | **DATE** | **CHECK**  **BY** | | **DATE** | | **CHECK**  **BY** | | **DATE** | **CHECK**  **BY** | **DATE** | |
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| **COMMENTS:** |  | | |
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| **FINAL ACCEPTANCE** | **NAME** | **SIGNATURE** | **POSITION** | **APPROVED (YES/NO)** | **DATE** |
| **Heyday Group (Representative):** |  |  |  |  |  |
| **Client (Representative):** |  |  |  |  |  |
| **Authority (If Applicable):** |  |  |  |  |  |

*(Client and Authority may elect or not elect to sign the acceptance).*

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| **ACCEPTANCE CRITERIA:** | AS PER ITP = |